TEG INSURANCE POLICY

Updated as of February 2024

Purpose

- The purpose of this policy to ensure that TEG has adequate insurance coverage for all of its activities, assets and people and to inform TEG employees of various insurance covers in the organisation.

Scope

- All TEG Activities, Assets and Employees

Policy Statement

To ensure that TEG has adequate insurance coverage for all of its activities, assets, and people and to inform TEG employees of various insurance covers in the organisation.

Policy Owner and Effective Date

Chief Financial Officer
Effective Date: 1 February 2024
Policy Updated: 1 February 2025

TEG INSURANCE POLICY

Updated as of February 2024

TEG Insurance Policy

The sole authority for purchasing and managing TEG's insurance program, except for Workers Compensation insurance overseen by Human Resources, is vested in the Group Financial Controller.

TEG has the following insurances in place. The insurances mainly run from 01 April to 31 March, with some exceptions.

Process

Evidence of insurance will be provided in the form of a Certificate of Currency, issued by TEG's insurance brokers (AON). Request for Certificate of Currency are to be addressed to Richard Wilson, Group Financial Controller.

For any new type of events, information is required to assess risk – please contact Richard Wilson, Group Financial Controller for next steps.

For business travel cover, refer to Travel Policy (Travel Manager emergency contacts).

In the event of an insurance claim (non-travel related), please contact Richard Wilson, Group Financial Controller, with details, and if appropriate also report the incident via the WHS process. The Group Financial Controller will advise on the next steps.

Employees are not to contact the insurers directly.

For all insurance related queries, please contact Richard Wilson, Group Financial Controller. The Group Financial Controller will advise on steps going forward.

Definitions

Certificate of Currency (Insurance). A certificate that acts as proof that a particular policy has been issued. It normally includes the name of the underwriter (insurer), the Limit of Indemnity and the period during which the policy remains current.