



EMPLOYEE DETAILS FORM

NEW EMPLOYEES: COMPLETE SECTION 1-5 BELOW AND RETURN TO THE PAY OFFICE ALONG WITH ALL OTHER REQUIRED FORMS
CURRENT EMPLOYEES: COMPLETE ONLY THE SECTIONS WHICH REQUIRE UPDATING

1. COMPANY

☐ TICKETCHARGE ☐ TICKETWORLD ☐ TICKETEK SINGAPORE ☐ TICKETEK THAILAND

2. EMPLOYEE DETAILS

TIN NUMBER	EMPLOYEE NUMBER	DATE OF BIRTH	MR/MRS/MS/MISS
GIVEN NAME(S)	MIDDLE NAME	SURNAME	
HOME PHONE NUMBER	MOBILE NUMBER		
HOME ADDRESS			
STATE	POSTCODE	PERSONAL EMAIL ADDRESS	
EMERGENCY CONTACT NAME	PHONE NUMBER	RELATIONSHIP	

3. PENSION DETAILS

SSS NUMBER	PHILHEALTH NUMBER	PAG-IBIG

4. BANK DETAILS

BANK NAME	BRANCH
SWIFT CODE	ACCOUNT NUMBER
ACCOUNT NAME	

PLEASE EMAIL PAYROLL SHOULD YOU WISH TO ADD A SECONDARY ACCOUNT (jane.bettiol@t-e-g.asia)

5. ACKNOWLEDGEMENT

I ACKNOWLEDGE THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE. I UNDERSTAND TICKETEK PTY LTD WILL TAKE NO RESPONSIBILITY FOR INCORRECT INFORMATION PROVIDED BY YOU. IF YOUR DETAILS ARE INCORRECT AND MONIES ARE INCORRECTLY PAID TO ANOTHER BANK ACCOUNT BECAUSE OF THIS ERROR THESE MONIES WILL NOT BE RE-CREDITED UNLESS THEY 'BOUNCE BACK'.

SIGNATURE	DATE