



EMPLOYEE DETAILS FORM

NEW EMPLOYEES: COMPLETE SECTION 1-5 BELOW AND RETURN TO THE PAY OFFICE ALONG WITH ALL OTHER REQUIRED FORMS
CURRENT EMPLOYEES: COMPLETE ONLY THE SECTIONS WHICH REQUIRE UPDATING

1. COMPANY

☐ TICKETCHARGE ☐ TICKETWORLD ☐ TICKETEK SINGAPORE ☐ TICKETEK THAILAND

2. EMPLOYEE DETAILS

NATIONAL ID NUMBER	EMPLOYEE NUMBER	PCB NUMBER	DATE OF BIRTH	MR/MRS/MS/MISS

GIVEN NAME(S)	SURNAME

HOME PHONE NUMBER	MOBILE NUMBER

HOME ADDRESS

STATE	POSTCODE	PERSONAL EMAIL ADDRESS

EMERGENCY CONTACT NAME	PHONE NUMBER	RELATIONSHIP

3. PENSION DETAILS

EPF MEMBER NUMBER	SOCSSO NUMBER	EIS REGISTRATION

4. BANK DETAILS

BANK NAME	BRANCH

SWIFT CODE	ACCOUNT NUMBER

ACCOUNT NAME

PLEASE EMAIL PAYROLL SHOULD YOU WISH TO ADD A SECONDARY ACCOUNT (ally.chow@ticketcharge.com.my)

5. ACKNOWLEDGEMENT

I ACKNOWLEDGE THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE. I UNDERSTAND TICKETEK PTY LTD WILL TAKE NO RESPONSIBILITY FOR INCORRECT INFORMATION PROVIDED BY YOU. IF YOUR DETAILS ARE INCORRECT AND MONIES ARE INCORRECTLY PAID TO ANOTHER BANK ACCOUNT BECAUSE OF THIS ERROR THESE MONIES WILL NOT BE RE-CREDITED UNLESS THEY 'BOUNCE BACK'.

SIGNATURE	DATE